GACS Energy Efficiency Retrofit Fund Application

Background: The Georgia Association of Convenience Stores (GACS) Energy Efficiency Retrofit Fund provides rebates for energy retrofit projects for convenience stores in Georgia. Energy retrofits include lighting, refrigeration and HVAC upgrades. Convenience store locations will be selected through a competitive application process. Selected locations will receive rebates of up to 25% of project costs, not to exceed $10,000 per location, for energy saving projects that generate savings with a payback of less than five years. To qualify, the project must apply and be approved before the project commences, and must be at a Georgia convenience store location owned by a GACS member. Rebates will only be granted while funds remain available.

The Georgia Energy Efficiency Retrofit Fund was started through a grant funding by the American Recovery and Reinvestment Act of 2009 in cooperation with the Georgia Environmental Finance Authority.

Application Process and Instructions: In order to qualify for the rebate, applications must be received after May 22, 2013 and before the related project begins. Once a rebate application is received, the applicant will receive a written reply within 15 business days indicating whether the project rebate will be available. Once the response is received, the applicant may commence the project with the licensed contractor of their choice. Typically, the contractor will need to assist with providing the project costs and energy savings in order to file the application.

The rebate will only be paid after the project is completed, the contractor has been paid (or costs are otherwise paid), and a reimbursement request is filed. The approved applicant must complete the project and file for payment within 3 months of project approval. Instructions on filing the reimbursement request will be sent with the approval letter for projects that are approved. In the event that a project takes more than 3 months to complete, a 3 month extension of time to complete the reimbursement request can be requested and, if approved, will be granted in writing.

In order to apply, Applicant Companies should submit the following:

1) A completed Section 1 (attached)
2) A completed Section 2 (attached) for each location to be considered, up to 10 locations.
3) A recent electric bill (within past 3 months) for each meter at each location to be considered (i.e. for each location with a Section 2 completed) – attach to each respective Section 2.

Completed applications should be sent to:

Outlaw Consulting
ATTN: GACS Lighting Retrofit Fund Application
500 Lanier Ave W, Suite 410
Fayetteville, GA 30214

Alternatively, applications can be faxed to 770-631-9556.

Questions can be addressed to Ed Outlaw at Outlaw Consulting (770-461-2308 x111) or to Angela Holland at GACS (770-736-9723).
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SECTION 1: To be completed by each applicant (may be submitted with multiple locations, each of which should have a Section 2 completed)

Applicant Company Legal Name ________________________________

Applicant Company Contact Information:
Name ________________________________
Title ________________________________
Street Address ________________________________
City, State, ZIP Code ________________________________
Phone Number ________________________________
email ________________________________

Alternate Contact: Name ________________________________ Phone__________________ email_________________

INDICATE WHICH OF THE FOLLOWING YOU ARE WILLING TO AGREE TO IF SELECTED FOR GACS LIGHTING RETROFIT FUND REBATE:

1) To participate in the Governors Energy Challenge, which asks participants to reduce energy consumption by 15% below FY2007 levels (see www.governorsenergychallenge.org)
   Agree to ________ (Yes / No)

2) To post signage (provided and installed as part of the financed Lighting Retrofit Services) at each project location indicating in part that “This location has reduced energy usage through a project financed by the Georgia Association of Convenience Stores Lighting Retrofit Fund, which was funded by the American Recovery and Reinvestment Act of 2009 in cooperation with the Georgia Environmental Finance Authority.”
   Agree to ________ (Yes / No)

3) To maintain membership in the Georgia Association of Convenience Stores for the 18 month financing period for the selected project.
   Agree to ________ (Yes / No)

4) To provide permission for Outlaw Consulting, Inc. to communicate with your utility to get additional billing information or to negotiate related rebates and incentives.
   Agree to ________ (Yes / No)

For any of the above answered “no”, please provide an explanation ________________________________

STATEMENT OF COMPANY CONTACT: By signing below, I affirm that I am authorized to represent the Company listed above, I represent that the information on this application (including all Section 2 information attached) is correct to the best of my knowledge, and I acknowledge that I understand the following:

- If selected as a recipient of rebates through the GACS Lighting Retrofit Fund, the applicant agrees to allow GEFA and/or Outlaw Consulting, Inc. (Fund administrator) access to the project site and project cost information for verification.
- Filing this application does not entitle the applicant to a rebate. The application will be reviewed and the project may be approved for a rebate.
- To receive a rebate the project must not commence until the rebate is approved, and a reimbursement request with applicable documentation must be received within 3 months after the approval is made (6 months if granted an extension).

Company Contact Signature (must be the contact listed above) ________________________________ Date__________________
SECTION 2: To be completed for each location to be considered

GENERAL LOCATION INFORMATION
1) Full Address of Location __________________________
2) Age of Building _____________________
3) What is the square footage of the building (C-store retail building only) If unsure, please estimate __________
4) Date Building Acquired by Applicant_________________________
5) Was major renovation conducted in last 10 years? ______(Yes / No)
6) Is the store a 24/7 (24 hours, 7 days a week) operation? ______(Yes / No)
   If less, how many days a week is the store open? __________
   If less, what are the operating hours of the store? __________

PROJECT INFORMATION: Please attach a summary of the project including the following:
1) A list of equipment being replaced and equipment being added.
2) A project proposal (from a contractor, or internally developed) that details the cost of the project.
3) A calculation of the expected energy savings that takes into account:
   a. The hours of operation for each item of equipment being removed and added
   b. The load for each item of equipment being removed and added, and
   c. The cost of energy (average costs for the particular location based on actual billings are acceptable)
   d. The projected return on investment for the proposed project